



ACET

Active Centre of English Training

COURSE FEES & DATES 2022



| Course Reference | Course Name/Hours per Week | Fee per Week | Dates |
|---|--|-------------------------------|---|
| 1 | Standard Course 20 hours | € 180 | Every Monday |
| 1.1 | Standard Course 15 hours | € 150 | Every Monday |
| 2 | Afternoon Course 15 hours | € 130 | Every Monday |
| 3 | Intensive Course 26 hours | € 240 | Every Monday |
| 3-1 | TOEIC / TOEFL / IELTS Exam Preparation Standard Course + 4 hours | € 240 | Every Monday |
| Cambridge Examination Preparation Courses | | | |
| 4 | 20 hours per week PET/FCE/CAE | € 180 | See Course Dates |
| 4-1 | July Course - FCE / CAE (3 weeks & 3 days) | € 985 | July 4 -27 |
| 4-2 | August Course – FCE / CAE (3 weeks & 2 days) | € 955 | August 2- 25 |
| 4-3 | Accelerated Cambridge Exam Courses – 4 weeks | € 960 | See course dates |
| Corporate Language Training | | | |
| 5 | Executive and Professional Course 30 hours (25 hours + 5 hours lunch time) | € 900 | Every Monday |
| 5-1 | Individual Tuition (Any number of hours) One to One Tuition (price per hour) One to Two Tuition (price per hour) | € 55 € 100 | 5 hours pw € 260 10 hours pw € 500 Every Monday |
| 6 | Professional Work Experience Internship Prog. | € 500 (nett fee) | September to June |
| Courses for Overseas Teachers of English - Erasmus funding available | | | |
| 7-1 7-2 | Refresher Course for Non-Native Teachers Teaching Knowledge Test Course 20 tuition hours + 2 afternoons cultural activity | 2 wks € 800 1 week € 450 | July 4 and August 2 |
| 7-3 | Content & Language Integrated Learning 20 tuition hours + 2 afternoons cultural activity | 2 wks € 820 1 week € 470 | July 4 and August 2 |
| 7-4 | General English & 5 hours Professional Development Course 20 hours & 5 hrs Professional Development & 2 afternoons of cultural activity | 2 wks € 800 1 week € 450 | April 11, July 4, August 2, September 19 and October 24 |
| EXTRA COURSES 7-5 | <ul style="list-style-type: none"> 21st Century Skills / Practical Methodology & English Language Development for Teachers Environmental Studies Through Language Teaching Culture in the English Speaking World in the Classroom CLIL for Secondary School Teachers How to Teach Spoken English Practical Ideas for Teaching Higher Level Learners (Secondary School Teachers) 20 tuition hours + 2 afternoons cultural activity | 2 weeks € 900 1 week € 450 | April 11, July 4, August 2, September 19, October 24 and December 5 |
| 8 | Gold Programme (50+) 15 tuition hours + 2 afternoons of cultural activity + 1 full day | 2 wks € 780 1 week € 400 | June 13 and September 26 |
| Academic Year Programmes | | | |
| Academic Year Programme 12 weeks tuition | | € 2100 | Every Monday |
| AYP – Study & Work: 25 weeks tuition plus 8 weeks holidays | | € 4300 | |



Courses include the following:

Tuition (55 minutes per lesson)

- Diploma on completion of course stating certificate of attendance
- Welcome pack and orientation talk with guides and maps
- Course book and materials NOT included (€50 per book)
- Social Programme (most are FREE, some are paid)
- Study Centre and free WIFI

Non-EU students booking an academic year programme must register and pay for a recognised English Examination. An examination deposit of €195 is required at time of booking for all Non-EU students.

Medical Insurance is available for long-term Non-EU students at the cost of €140.

Course Registration fee for all courses €60

ACCOMMODATION FEES PER WEEK

Administration fee (non-refundable) € 65

Homestay (available all year)

| | |
|--------------------------------------|-------|
| Single Room - Except peak season | € 195 |
| Single Room – June 4 to September 30 | € 240 |
| Extra Night Homestay | € 40 |

| | |
|--|---------------|
| Family Accommodation during Christmas (2 weeks) | € 200 |
| Special Dietary requirements (Coeliac, gluten free, vegan etc) | € 40 per week |

Student Residences (from June 4 to August 13, 2022)

| | |
|--|-------|
| Victoria Mills / Victoria Lodge / University Place | € 190 |
| Extra Night Residences | € 40 |

| | | |
|-------------------------------------|-------|--------------------|
| 2 / 3 bed Private Student Residence | € 600 | Extra night: € 70 |
| 4 bed Private Student Residence | € 740 | Extra night: € 90 |
| 5 bed Private Student Residence | € 900 | Extra night: € 130 |

Hotel & Guesthouse Accommodation also available. Please contact us for prices and availability

Airport Transfers

Airport Transfers are free of charge when staying in homestay accommodation and available Saturday / Sunday 09.00 – 22.30 only

| | |
|--|---------------------------|
| Residence Airport Transfers | € 60 each way |
| Shared Transfers (only available for students travelling together) | € 40 per student each way |
| Residence Airport Transfers are subject to availability | |

BANK HOLIDAYS – ACET will be closed on these dates

The Centre is open January 3 to December 17, 2022

March 17, April 18, May 2, June 6, August 1, October 31

ACET is an authorised testing centre for Cambridge Assessment English, where students can take the PET, FCE and CAE examinations on site.
ACET is an official TOEIC testing centre in Cork.

TERMS & CONDITIONS 2022



Covid-19 Terms and Conditions apply until further notice. Please refer to our website for further information or contact the school before confirming any travel arrangements.

Enrolling on a course To enrol on a course applicants must complete the enrolment form and send to ACET by email.

A booking deposit of €200 must accompany all enrolments and can be paid via paypal or bank transfer into school account. Please add €10 for bank charges.

This deposit is non-refundable but is deductible from the total amount payable.

The balance of fees must be paid at least 2 weeks in advance of the course start date.

Accommodation details will be confirmed after we have received full payment.

Confirmation documents ACET sends confirmation of booking on receipt of enrolment form and deposit. Confirmation documents must be passed onto the client. We accept no responsibility for cases arising from the failure to pass documentation to clients.

Age Limit Minimum age limit is 16 (except Executive and Professional Courses where minimum age limit is 23). Clients under 18 years of age must submit a signed parental consent form & copy of their passport with their enrolment.

Public Holidays Monday is the starting day for all courses each week. When Monday is a public holiday, Tuesday is the starting day. There is no reduction in fees when a course includes a public holiday. Public holidays are non-refundable.

Client Holidays Clients on long courses (except examination courses) may take a holiday break without losing their course fee, provided 4 weeks notice is given. Holidays must be taken for full weeks, commencing on a Monday and cannot be taken mid-week. Clients cannot return to class during the holiday period.

Course Fees Bookings are non-transferable, i.e. they are specific to dates, courses and applicant. Clients are expected to attend classes regularly and on time. Clients forfeit tuition if they are late, absent or leave early. If a client is not of sufficient level to join a course, we reserve the right to cancel, alter, or make arrangements on an alternative course for them. If there are three or fewer clients in a class, the lessons will take place over a reduced number of hours as required.

Cambridge Examination Courses are subject to a level test and the examination fee is not included.

We may not have a separate FCE/CAE/CPE preparation class. We will have an examination preparation class. A separate FCE/CAE/CPE preparation class is dependant on bookings

Four participants per examination are needed for the examinations to go ahead. ACET is not responsible should the examination not take place nor do we take any responsibility for other testing centres running the examination. Final number cannot be confirmed until the closing date of registration. ACET does not run the CPE examination. Students are responsible to make their own examination arrangements.

Cambridge Examination Course Dates:

PET / FCE and CAE

- January 10 – March 11 (9 weeks)
- March 28 – June 3 (10 weeks)
- July 4 – 27 (3 weeks & 3 days)
- August 2 – 25 (3 weeks & 2 days)
- October 3 – Dec 9 (10 weeks)

Accelerated dates : (All 4 weeks)

- Feb 14 – March 11
- May 9 – June 3
- Nov 14 – Dec 9

Accommodation

Homestay Homestay fees are calculated per 7 nights, half board Monday to Friday, full board at weekends in a single room.

Clients should expect to travel for an average of 40 minutes from their homestay to ACET.

WiFi/internet access is available in most homestay but cannot be guaranteed.

Twin rooms can only be booked by clients travelling in pairs who wish to share a room. Special requests must be made at the time of booking. We will endeavour to fulfil these requests but they cannot be guaranteed.

Extra nights in host family / residence are subject to availability and an additional charge.

Accommodation details will only be sent once all fees have been paid in full.



Student Residence Apartments

University Hall / Victoria Lodge / Victoria Mills / University Place residences - 30 minute walk from ACET.

Clients have a single room with a private bathroom in an apartment which they share with other clients. Each apartment has a kitchen, a living room with a television and a bathroom. Bed linen is supplied. Clients must provide their own towels. Accommodation in student residences is provided by a 3rd party. ACET acts only as an intermediary. ACET does not assume any liability for loss, delay or accident of any kind whatsoever which might occur due to fault or negligence during clients' stay at the client residences.

Clients changing accommodation will not be refunded any difference in price. Accommodation costs are not refunded for part of a week. No allowance is made for absences from accommodation. Nationality/gender mix is not guaranteed in apartments or client residences. Any damage caused by a student to homestay or residence property will be charged to the student or students responsible. ACET reserves the right to recover the costs.

Airport Transfers Clients booking homestay accommodation can be collected free of charge from Cork airport, train or bus station on arrival. Clients must confirm date and time of arrival to ACET one week in advance. Collection is organised from 09.00hrs to 22.30hrs.

In the case of a delay en route to Cork, clients must contact ACET or their hosts. We cannot guarantee collection in the case of a delay, UNLESS the client makes contact with ACET or their hosts.

Clients booking other types of accommodation can request a transfer on arrival at a cost of €60 (subject to availability only). The maximum waiting time for a transfer is 30 minutes.

Insurance

Clients are advised to insure against loss of fees and/or other expenses as a result of course cancellation or early departure from Ireland. Clients are also advised to take out full travel, health, money, baggage and personal effects insurance cover prior to travelling to Ireland. Clients from EU countries should bring their European Health Insurance card. Clients from non-EU countries are required by immigration to take out medical insurance.

Students are not insured by the school or by host families, against accidents, illness, theft or loss of personal effects. ACET accepts no responsibility in the event of such occurrences.

Publicity Materials Permission is given for use of students comments or testimonials and photographs / images of students in the official promotional material for ACET by the student or their parents or legal guardian with acceptance of these terms and conditions, unless otherwise specified at the time of booking.

Junior Students For all junior students, parents/guardians must sign and agree to accept the school rules and Terms & Conditions prior to receiving the booking confirmation.

Teacher Courses A minimum of 6 participants is required to run the courses for Non-Native Teachers. In the event that there are fewer than 6 participants on scheduled dates, Standard English classes will be offered in the morning at the appropriate level with the teacher training afternoons /activities taking place.

Cancellation fees & Legal Notice

ACET reserves the right to change the details of its services, including courses, facilities/centre and course dates where circumstances are beyond our control. This also includes if there number of enrolments is not enough to operate a course viably. the right is also reserved to decline any person at any time without liability.

Notice of cancellation must be given according to the refund policy in order to qualify for a refund. If notice of cancellation is given in writing 15 working days or more before the start date, fees are refunded in full, less the deposit. If notice of cancellation is given in writing less than 15 working days before the start date, one week of the tuition fee and one week of the accommodation fee are refunded. If notice of cancellation is given on or after the first day in Cork, the accommodation fee and the course fee are not refunded. (Working days are Monday-Friday)

Documents sent to clients for visa purposes must be returned to the school upon cancellation. Fees can only be returned (less the deposit) after ACET has received the original visa refusal letter.



ACET is not liable for any extra costs incurred as a result of delays (flights, visas, personal etc.) These costs may include accommodation costs, transportation costs, dining, medical bills etc. ACET is not responsible should an examination for Cambridge English or ETS not take place. A limited number of participants is needed for the examinations. The CPE examination does not take place at ACET.

ACET shall not be responsible for or deemed to be in default by reason of delays in or failure of performance of this agreement due to causes beyond its reasonable control and not being limited to civil war between nations, insurrections strikes, riots, fires, floods, explosions, earthquakes, serious accidents, any act of government ,governmental priorities, allocations, regulations, or orders affecting materials or facilities, acts of God or the public enemy ,failure of transportation, epidemics, quarantine restrictions, or labour trouble causing cessation, slowdown or interruption of work and failure of suppliers and sub-contractors to furnish labour or materials within their contractual delivery times.

ACET reserves the right to close the school on certain days in the case of status red weather emergencies and /or if directed by the Department of Education. Classes missed in this instance are non-refundable.

Visa and Immigration

Students requiring a visa to study in Ireland should contact the nearest Irish embassy for detailed information and allow at least two months to process visa applications. We can assist with the application procedures for the visa when required. All fees must be paid in advance and an invitation letter with details of the transfer will only be issued once the funds have been received in full by bank transfer. Students who experience delays in having their visa issued can postpone their course.

Immigration Procedures: All non-EU students attending a course of more than 12 weeks (90 days) duration are required to register with the Immigration Bureau. A fee of €300 is payable to the Immigration Bureau by students on their initial registration and students will also be charged €300 for any extension of their immigration period. (This is subject to change). All non-EU students registered for courses over 12 weeks in length are obliged to register, pay for and sit an approved English-language examination. We recommend that all non-EU students verify visa and Immigration requirements before booking their course (www.inis.gov.ie).

Holidays for long term students

Students are permitted to take holidays depending on the duration of their course. The following regulations apply:

Non-EU students must schedule all holidays before they register with the GNIB. Unscheduled breaks in study are not permitted except in exceptional circumstances. Once non-EU students have registered their holidays with GNIB they will not be permitted to change these arrangements.

Holidays cannot be taken during the first 8 weeks of a student's course and cannot exceed 1/3 of the total weeks already studied

Upon returning from a holiday, students may have to take a level test before being placed in a class. In the interest of the student's academic progress, only one holiday is permitted during any 12 week period .

Working while Studying:

Non-EU nationals with permission to remain in the State for an Academic Year Programme (25+ weeks) are allowed to take up casual employment to supplement their income while studying in Ireland. During term-time and during scheduled vacation periods, students can work up to 20 hours per week. Students can work up to 40 hours per week only during specific periods from mid-December to mid-January and from June to September.

ACET Bank details

Bank name and address:
Allied Irish Bank, 26 St Patricks Street, Cork, Ireland
Account Name: ACET / Cork Language Centre International
Account Number: 055 320 38
Bank sorting Code: 93-41-51
Swift Code/BIC: AIB KIE 2D
IBAN number: IE85 AIBK 9341 5105 5320 38